

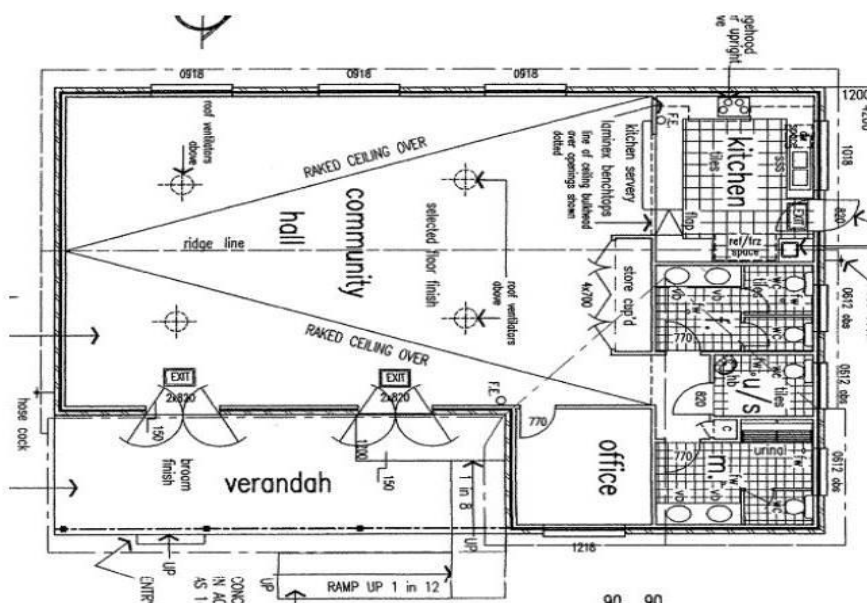
NORTHLAKES PUBLIC HALL VENUE ACCESS INFORMATION

Northlakes Public Hall is an unstaffed hall. Management of the venue is via Ballina Shire Council's Community Spaces team and can be contacted on 02 6681 0528 from 8.30 am to 4.30 pm, Monday to Friday.

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| Accessible Hours: | 6 am to 12 midnight, Monday to Sunday |
| Method of Entry: | BSC Security Key to be collected from Ballina Indoor Sports Centre |
| Replacement Fee (if lost): | \$50.00 |
| Procedure: | Please adhere to the following directions to access the centre for your event |

1. Collect your security key from **Ballina Indoor Sports Centre**
63 Cherry St, Ballina
8.30am – 10pm, Monday – Thursday, 8.30am – 5pm Fridays.
8.30am – 4.30pm Saturdays & Sundays.
2. Entry to the Hall is via the door on the western side of the building. Unlock the door and enter the hall.
3. Upon leaving: close and lock all windows and or balcony doors; turn off all the lights; lock the door of the hired room by returning it to the closed position; check the toilets and foyer have been vacated; then lock the foyer doors behind you as you leave the building by returning them to the closed position.
4. Your security key must be returned to the Ballina Indoor Sports Centre immediately.
5. Any keys lost, damaged or not promptly returned will be charged an additional \$50.00 fee.
6. For after-hours emergencies contact Ballina Shire Council Emergency After Hours: 02 6626 6954
After hours damage to building report to Built Assets on call: 0428 864 445
After hours electrical breakdowns: 0428 865 029
Alarms – CAV Security: 1300 44 10 44.

FLOOR PLAN



3.2 Sketch of Property