

Ballina Shire Digital Mentor Volunteer Registration Form

1 Mackney Lane | Lennox Head NSW 2478 | Phone 6687 6291 |
Email communityspaces@ballina.nsw.gov.au



Position Overview:

Volunteers will be involved in providing mentoring and support to older Australians via the Be Connected Program. As a Digital Mentor you will provide personalised one on one training in the use of handheld devices and the internet to gain basic digital skills.

Currently the minimum commitment per week is 3-4hours in length.
Volunteers are required to sign on for each shift on the provided attendance timesheets.

Please complete this form and return it to the Community Spaces Team, email is the preferred method communityspaces@ballina.nsw.gov.au

1. I notify my interest to be considered a Digital Mentor of the Ballina Community Spaces – Be Connected Program under the management of Ballina Shire Council.
2. I accept that the information in this application may be used by Ballina Shire Council for its use only.
3. I agree to support management of Ballina Community Spaces as required.
4. I understand that there will be Workplace Health and Safety requirements that I will need to observe in my volunteer capacity, and I agree to attend training as required.
5. I understand and will comply with the safety rules, code of conduct, confidentiality and privacy, recordkeeping and other conditions set down in Council policies and procedures are a condition of engagement.

Applicant Details:

Surname: _____ Given Names: _____

Current Address: _____

Postal Address (if different from above): _____

Phone Number: _____ Email: _____

Availability (Please Circle):

Monday AM / PM Tuesday AM / PM Wednesday AM / PM Thursday AM / PM

Friday AM / PM Saturday AM / PM Sunday AM / PM

What are your particular strengths and skills? _____

Please give us an example of your weekly computer or tablet usage? _____

Are you competent with email communication? Please provide an example: _____

Do you have any health issues that could affect your ability to perform tasks in a mentoring capacity? _____

How do you plan to keep yourself up to date with the Be Connected program? For example planning activities from the resources area – Plans for Be Connected sessions?

Please provide a work-related reference:

Name: _____ Company: _____

Contact Number: _____

Print Name: _____

Signature: _____

Date: _____

OFFICE USE ONLY:

Date Received: ____ / ____ / ____

CM Number: _____

Responded to applicant: _____

Staff Initials: _____

Notes: _____

